

## COLCHESTER SCHOOL DISTRICT

Board of Education Meeting  
Colchester High School Library

Tuesday, September 1, 2009  
7:00 p.m. (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, September 1, 2009 at the Colchester High School Library. Those in attendance were: Chair: Dirk Reith; Directors: Dick Pecor, Steve Chamberlain, Paul Smith and Mike Rogers; Superintendent, Larry Waters; Business and Operations Manager, George Trieb; Director of Curriculum and Instruction, Gwen Carmolli, Director of Special Education, Carrie Lutz; Principals: Amy Minor, Carolyn Dickinson, Barb Nason, Jim Marshall and Chris Antonicci. There were 3 members of the community in attendance.

### MINUTES (General Session)

#### **I. Call to Order, Pledge of Allegiance**

Chair Dirk Reith called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

#### **II. Act on Minutes of July 31, & August 18, 2009**

Clerk Paul Smith moved, seconded by Director Dick Pecor to approve the minutes of July 31, and August 18, 2009. Motion passed unanimously.

#### **III. Citizen Participation**

A citizen in attendance remarked that they would like more information posted prior to Board meetings for the public to view.

#### **IV. School Board Communication, Committee Reports, and Correspondence**

Superintendent Waters gave the Board information regarding the district-wide teacher inservice sessions. All of the district schools also had specific building based inservice sessions that dealt with technology training, working closely with the Math and Literacy Coordinators, examining data, and 21<sup>st</sup> Century Learners.

Business and Operations Manager George Trieb gave the Board an update on the new fields. The irrigation to the fields has been put in place. They will now begin laying sod in the near future prior to winter.

#### **V. Colchester Education Association/Support Staff Unit Agreement 2009-2012**

One of the major changes in the new CEA/Support Staff Unit Agreement was a new salary matrix. This new salary matrix will place staff closer to market and will also provide a guide for hiring new employees. Job descriptions were also reviewed for accuracy.

Director Mike Rogers moved, seconded by Clerk Paul Smith to accept the Agreement between the Colchester Education Association and the Support Staff Unit 2009-2012. Motion passed 3 - 0. Chair Reith and Director Chamberlain abstained from voting.

**VI. Second Reading of Grade Advancement: Placement, Retention, Promotion and Acceleration of Students Policy**

The District amended the policy from the 8/18/09 at the Board's suggestion to make page two of the policy procedures.

Director Mike Rogers moved, seconded by Director Steve Chamberlain to approve the second reading to the policy. Motion passed unanimously.

**VII. Educational Programs Funded by Medicaid**

Superintendent Waters provided the Board with Medicaid funded educational services. This included programs as well as staff salaries and benefits.

**VIII. Hear and Act on First Reading for the Video Surveillance Policy**

The Board had earlier approved for surveillance cameras to be placed at Colchester High School. With this in mind, the District worked with their attorneys to draft a Video Surveillance Policy. The cameras will go live in October 2009. Principal Amy Minor is working on a letter to go out to all the parents and guardians of CHS students.

Clerk Paul Smith moved, seconded by Director Mike Rogers. Motion passed unanimously.

**IX. Salary Breakage Report**

Superintendent Waters provided the Board with a salary breakage report of new Professional Hires. The District has tried to be conservative with any new hires as the report will show.

## X. Act on Personnel Consent Agenda

Superintendent Waters presented the following consent agenda:

### Personnel Consent Agenda

Dated: September 2, 2009

#### ADMINISTRATOR

##### NEW HIRES:

| <u>Name</u> | <u>Position</u>     | <u>Building</u> | <u>FTE Change</u> | <u>Person Replacing</u> | <u>Rationale</u> |
|-------------|---------------------|-----------------|-------------------|-------------------------|------------------|
| Ian Blealey | Mathematics Teacher | CMS             |                   | Julie Rutz              |                  |
| Anita Cohn  | SLP .30 FTE         | CMS/CHS         |                   | Deb Kalamasz            |                  |

##### RESIGNATIONS:

| <u>Name</u> | <u>Position</u> | <u>Building</u> | <u>Effective Date</u> |
|-------------|-----------------|-----------------|-----------------------|
|-------------|-----------------|-----------------|-----------------------|

##### LEAVE REQUEST:

| <u>Name</u> | <u>Position</u> | <u>Building</u> |
|-------------|-----------------|-----------------|
|-------------|-----------------|-----------------|

#### TEACHER

##### NEW HIRES:

| <u>Name</u> | <u>Position</u> | <u>Building</u> | <u>FTE Change</u> | <u>Person Replacing</u> | <u>Rationale</u> |
|-------------|-----------------|-----------------|-------------------|-------------------------|------------------|
|-------------|-----------------|-----------------|-------------------|-------------------------|------------------|

##### RESIGNATIONS:

| <u>Name</u> | <u>Position</u> | <u>Building</u> | <u>Effective Date</u> | <u>Admin Support</u> |
|-------------|-----------------|-----------------|-----------------------|----------------------|
|-------------|-----------------|-----------------|-----------------------|----------------------|

##### NON-RENEWAL

| <u>Name</u> | <u>Position</u> | <u>Building</u> | <u>Effective Date</u> |
|-------------|-----------------|-----------------|-----------------------|
|-------------|-----------------|-----------------|-----------------------|

##### CHANGE IN FULL TIME EQUIVALENCY:

| <u>Name</u> | <u>Position</u> | <u>Building</u> | <u>FTE Change</u> | <u>Person Replacing</u> | <u>Rationale</u> |
|-------------|-----------------|-----------------|-------------------|-------------------------|------------------|
|-------------|-----------------|-----------------|-------------------|-------------------------|------------------|

##### LEAVE REQUEST:

| <u>Name</u> | <u>Position</u> | <u>Building</u> | <u>Admin Support</u> |
|-------------|-----------------|-----------------|----------------------|
|-------------|-----------------|-----------------|----------------------|

##### TRANSFER REQUEST

| <u>Name</u> | <u>Position</u> | <u>Building</u> | <u>Admin Support</u> |
|-------------|-----------------|-----------------|----------------------|
|-------------|-----------------|-----------------|----------------------|

## SUPPORT STAFF INFORMATION

### NEW HIRES

| <u>Name</u>     | <u>Position</u>              | <u>Building</u> | <u>Hours Change</u> | <u>Person Replacing</u> | <u>Rationale</u> |
|-----------------|------------------------------|-----------------|---------------------|-------------------------|------------------|
| Greg Kriger     | LTS SPED                     | CMS             |                     | Cindel Verge (LOA)      |                  |
| Lona Boudreau   | Tutor SPED                   | CHS             |                     | Nancy Mock              |                  |
| Maureen Gillard | Instructional Assistant SPED | CHS             |                     | Laurel Fulton\          |                  |
| Jennifer Hayden | Food Service Worker          | MBS             |                     | Kristina Shields        | Transfer         |
| Lisa Paone      | Secretary                    | CHS             |                     | Jean Ward               |                  |
| Jessie Peters   | Tutor SPED                   | CMS             |                     | Emily Brennan           |                  |

### RESIGNATIONS

| <u>Name</u>       | <u>Position</u>     | <u>Building</u> |
|-------------------|---------------------|-----------------|
| Daniel MacAndrews | Title 1 Tutor       | MBS             |
| Diana Conley      | Title 1 Tutor       | MBS             |
| Jeri Frank        | Tutor SPED          | MBS             |
| Nancy Mock        | Tutor SPED          | CHS             |
| Kristina Shields  | Food Service Worker | MBS             |
| Lorena Raymond    | Title 1 Tutor       | UMS             |

### TERMINATIONS

| <u>Name</u> | <u>Position</u> | <u>Building</u> |
|-------------|-----------------|-----------------|
|-------------|-----------------|-----------------|

### LEAVE REQUEST

| <u>Name</u>     | <u>Position</u>                        | <u>Building</u> | <u>Admin. Support</u> |
|-----------------|--|-----------------|-----------------------|
| Patricia Barnes | Food Service Worker (9/2/09 - 1/10/10) | MBS             | No                    |
| Kendy Mayo      | Head Cook (8/26 – 9/11/09)             | UMS             | Yes                   |

## CO-CURRICULAR

### CONTRACT OFFER:

| <u>Name</u> | <u>Position</u> | <u>Building</u> |
|-------------|-----------------|-----------------|
|-------------|-----------------|-----------------|

### RESIGNATIONS:

| <u>Name</u> | <u>Position</u> | <u>Building</u> |
|-------------|-----------------|-----------------|
|-------------|-----------------|-----------------|

## POSITION DESCRIPTION(S)

Clerk Paul Smith moved, seconded by Director Steve Chamberlain to accept the personnel consent agenda. Motion passed unanimously.

**XI. Hear Possible Future Agenda Items**

1. H1N1 Virus
2. Assessments
3. Board Retreat in October

**XII. Adjourn**

Clerk Paul Smith moved, seconded by Director Mike Rogers to adjourn at 8:50 p.m. to enter Executive Session. Motion passed unanimously.

Director Pecor moved, seconded by Director Rogers to enter Executive Session at 8:50 p.m. to discuss a student matter. Motion passed unanimously.

Director Smith moved, seconded by Director Chamberlain to exit Executive Session at 9:00 p.m. Motion passed unanimously.

Director Chamberlain moved, seconded by Director Smith to adjourn at 9:00 p.m. Motion passed unanimously.

Recorder:

Board Clerk:

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Laura Frazier  
Reporting Secretary

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Paul Smith  
Board Clerk