

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School Library

Tuesday, July 19, 2011
5:00 p.m. (Executive Session)
6:00 p.m. (Open Session)
7:00 p.m. (General Session)

The Colchester Board of Education held an executive session board meeting on Tuesday, July 19, 2011 in the Colchester High School Library. Those in attendance were: Board Chair: Dirk Reith; Directors: Steve Cormier, Dick Pecor, Christine Shepard and Paul Smith; and Superintendent Larry Waters.

MINUTES (Executive Session)

Board Chair Dirk Reith called the executive session meeting to order at 5:00 p.m.

Executive Session: Director Dick Pecor moved, seconded by Director Christine Shepard to enter executive session at 5:31 p.m. for the purpose discussing the Colchester Middle School Interim Principal position.

Director Steve Cormier moved, seconded by Director Dick Pecor to adjourn executive session at 5:59 p.m. in order to reconvene for an open session with the candidate, parents and community members.

MINUTES (Open Session)

An informal "Meet & Greet" was held from 6:00 p.m. to 7:00 p.m. This was an opportunity for parents and community members to meet and question the finalist candidate for the Colchester Middle School interim principal position.

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, July 19, 2011 at the Colchester High School Library. Those in attendance were: Board Chair: Dirk Reith; Directors: Steve Cormier, Dick Pecor, Christine Shepard and Paul Smith; Superintendent Larry Waters; Business and Operations Manager George Trieb; Director of Curriculum and Instruction Gwen Carmolli; Special Education Director Carrie Lutz. Principals: Amy Minor, Carolyn Dickinson, Julie Benay, James Marshall, Chris Antonicci. There were 35 members of the community in attendance.

I. Call to Order

Board Chair Dirk Reith called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

Board Chair Dirk Reith led in the Pledge of Allegiance.

III. Approval of Minutes: June 21, 2011

Director Dick Pecor moved, seconded by Director Steve Cormier to table approval of the minutes of June 21, 2011. Motion passed 5-0.

IV. Citizen Participation

None.

V. School Board Communication, Committee Reports & Correspondence

In an effort to gain more knowledge and improve our practice, ten teachers and administrators attended the 2011 Institute for Middle Level Leadership in Savannah, Georgia.

VI. Interviews for Colchester Middle School Interim Principal Position

The School Board conducted an open interview with the finalist candidate for the Colchester Middle School Interim Principal position.

VII. Anticipated Executive Session: Deliberation to select CMS Interim Principal

Director Dick Pecor moved, seconded by Director Christine Shepard to enter executive session at 8:05 p.m. to deliberate the selection of the CMS Interim Principal.

Director Steve Cormier moved, seconded by Director Dick Pecor to exit executive session at 8:20 p.m.

VIII. Appointment of Candidate

Director Steve Cormier moved, seconded by Director Dick Pecor to offer Dawn Gruss a contract for the 2011-2012 school year for the position of Interim Principal at Colchester Middle School. Motion passed unanimously.

IX. Approval of Purchase of Computer

Business and Operations Manager George Trieb requested the Board approve his request to purchase 123 HP Compaq 4000 Pro SFF computers for \$52,521. Mr. Trieb said that the district solicited bids from several vendors and this is the best price. This purchase is part of the school district's annual replacement plan.

Director Christine Shepard moved to authorize the Business and Operations Manager to purchase computers as outlined in the July 14, 2011 memo, as part of the district's IT replacement plan. Seconded by Director Paul Smith. Motion passed unanimously.

X. Personnel Consent Agenda

Superintendent Waters presented the following personnel consent agenda. He noted that the agenda has been amended to include the newly appointed CMS Principal, Dawn Gruss.

PERSONNEL CONSENT AGENDA

Board Date: July 19, 2011

Amended 7/19/2011

Board Date	Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Rationale	Admin Support
07/19/11	Administrator	Carolyn	Dickinson	End of Employment	Principal		CMS	Approval for release of contract			Yes
07/19/11	Administrator	Dawn	Gruss	New Hire	Interim Principal	1.0	CMS	Approval for hire	Carolyn Dickinson	Open Position	Yes
07/19/11	Support Staff	Anna	Vanyush	End of Employment	Paraeducator - Title I	32.5 hrs	MBS				Yes
07/19/11	Support Staff	Mary Beth	Casey	End of Employment	Paraeducator - SPED/Intensive Needs	32.5 hrs	MBS				Yes
07/19/11	Support Staff	Kecia	Gaboriault	Leave of Absence	Paraeducator - SPED	32.5 hrs	MBS	LOA - Requesting approval for 2011-2012 school year for internship (graduate program)			Yes
07/19/11	Support Staff	Nicole	Hill	Leave of Absence	Paraeducator - SPED	32.5 hrs	UMS	LOA - Requesting approval for August - December 2011 to complete degree			Yes
07/19/11	Support Staff	Christopher	Tucker	Transfer	Custodian	40.0 hrs	CMS		Steve Chamberlain		Yes
07/19/01	Support Staff	Deborah	Pratt	Transfer	Food Service Worker	30.0 hrs	CHS		Patricia Miller		Yes
07/19/11	Teacher	David	Bahrenburg	End of Employment	Math Teacher	1.0 FTE	CHS				Yes
07/19/11	Teacher	Diane	Bahrenburg	End of Employment	English Teacher	1.0 FTE	CHS				Yes
07/19/11	Teacher	Meghan	Westbrook	End of Employment	Librarian	1.0 FTE	CHS	Approval for release of contract			No
07/19/11	Teacher	Anna	Kilmer	End of Employment	Elementary Teacher	1.0 FTE	MBS	Approval for release of contract			Yes
07/19/11	Teacher	Julia	Melloni	New Hire	Social Studies/English	.4 FTE	CMS	Approval for hire	New position - increase in		Yes
07/19/11	Teacher	Heidi	Kelly	New Hire	Elementary Teacher	1.0 FTE	UMS	Approval for hire	New position - increase in class size		Yes
07/19/11	Contract	Meghan	Smith	New Hire	Physical Therapist	.50 FTE	DW	Approval for hire	New position, formerly contracted		Yes
07/19/11				Job Description Approval	Custodian			Approval of revised job descriptions			Yes
07/19/11				Job Description Approval	Lead Custodian			Approval of revised job descriptions			Yes
07/19/11				Job Description Approval	Maintenance and Custodial Foreman			Approval of revised job descriptions			Yes
07/19/11				Job Description Approval	Maintenance Worker			Approval of revised job descriptions			Yes
07/19/11				Job Description Approval	Data Manager			Approval of new job description		New position. Responsibilities, knowledge, skills and abilities different than current IT positions at CSD.	Yes

Director Paul Smith moved to approve the personnel consent agenda as amended for July 19, 2011. Seconded by Director Steve Cormier. Motion passed unanimously.

XI. Possible Future Agenda Items

- Cancel School Board Meeting on August 2, 2011
- Possible Retreat with Administration on August 5, 2011
- Colchester Middle School – School Improvement Plan (AYP)
- Strategic Planning Process
- School Board Schedule for 2011-2012
- Wellness Program and School Lunch Program

XII. Adjournment

Director Steve Cormier moved, seconded by Director Paul Smith to adjourn general session at 8:45 p.m. Motion passed unanimously.

Recorder:

Board Clerk:

Cathy Ward

Paul Smith
Board Clerk